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|  | **Minutes**  **MRM CBT Board Meeting**  **Day One – 4 December** |
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| **Venue:** | **MRM Board Room** |
| **Present:**  **Apologies:**  **Presenters** | Marlene Karkadoo – Co-chairperson (MK)  Jake Quinlivan – Co-chairperson (JQ)  Emily Evans (EE)  Nikita Baker (NB)  Alan Baker (AB)  Corrine Coombes (CC)  Elizabeth Gillett (EG)  Noel Dixon (ND)  Jim Gleeson (JG)  Hayley Seears (HS)  Hayley Ryan (HR) – guest  Mike Burgess  Sharon Hillen  Tracy Jones  Samuel Evans  Sam Strohmayr  Tim Maddock, Deloitte  David Cope, Morgans  Steve McAllan, Gulf Youth and Community Service |
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|  | 1. **Welcome and Introductions** |
| Started: 9:45am | * Welcome / Acknowledgment of Country   MK opened meeting, AB Welcome to Country   * Attendance acknowledged and apologies noted |
|  | 1. **Minutes and Actions from previous meetings** |
|  | **Minutes and Actions adopted.**  Directors sought clarification on the male Yanyuwa rep and the next steps for the nomination. |
|  | 1. **Finance and Operations** |
|  | **Quarterly Board Report**  Presented by Tim Maddock, Deloitte  Discussed and accepted |
|  | 1. **Investment Strategy** |
|  | **Portfolio Overview**  Presented by David Cope, Morgans  **Resolution: The Board resolves to adopt the recommendations provided by Morgans for the investment portfolios, in line with the adopted Investment Strategy**  **Moved – ND, Seconded – EE. All in favour**  **Future fund**  **Resolution: The board resolves to recommence the future fund payments to be 20% of the MRM annual contribution**  **Moved – CC, Seconded – SS. All in favour** |
|  | 1. **Governance Session** |
| Note: ND joined meeting 12:20pm | * Conflict of interest   Conflicts of interest will be declared during decision points in the meeting   * Policies and Procedures updates   Out of session decisions:  Directors noted that wherever possible decisions should be made within a board meeting, out of session decisions should only be made in exceptional circumstances and on a needs only basis.  **Resolutions:**   1. **The Board resolved to set a monetary threshold for out of session decisions** 2. **Out of session decisions should only be requested in exceptional circumstances where a meeting is not possible**   **Moved – CC, Seconded – EG. All in favour**   * Governance training opportunities   Directors are still happy to proceed with training opportunities.   * Review of Funding application forms and funding guidelines   Board discussed updating the funding guidelines and funding application documents to address additional Board criteria and ensure projects are meeting board aspirations.   * Community Director nominations   **Resolution: The Board resolves to endorse the two nominations received for the male community rep and undertake the community voting process**  **Moved – EE, Seconded – EG. All in favour** |
|  | 1. **Current Grants / Project Management** |
|  | **Cyclone Shelter**  Directors would like to be invited to any official opening events and CBT acknowledged for funding on a plaque  **Borroloola Amateur Race Club**  Discussion regarding recent use of social media by the BARC committee and concerns from Directors regarding behaviour.  **GYRACC Waralungku Project**  Request clarification on what is going to be delivered |
|  | 1. **Applications** |
|  | **Expressions of Interest**   * 1. Gulf Youth and Community Service – Soccer/Football Trips   **Decision: Approved as full application**  **Moved – AB, Seconded – ND. All in favour**  **Full Applications**   * 1. Artback NT – Borroloola Arts & Cultural Program and Malandarri Festival 2025   Board discussed the opportunity to transition to a community-led and locally run program and festival.  **Decision:**   1. **The Board resolved to commit funding to the GYCS to deliver the arts and culture festival and program and transition it back to a community owned and community led event, focused on employing and upskilling local people. The GYCS will engage the services of an events coordinator to assist with delivery in collaboration with the community and GYCS.** 2. **The CBT commits $5,000 to engage Lia Pa’apa’a to assist in developing the initial program and budget for presentation to the Board at the February board meeting.**   **Moved – NB, Seconded – EE. All in favour**   * 1. John Moriarty Foundation – Competition Matches   **Decision: The Board resolves to commit to funding the Darwin trip only, ensuring the attendance is based on good school attendance and can demonstrate endorsement from the school and the GYCS for the students identified.**  **Moved – EG, Seconded – CC. All in favour**   * 1. Waralungku Arts – Security Cameras Installation   **Decision: The Board resolves to support this application based on evidence of the quote being provided and being able to demonstrate the gap in funding**  **Moved – EG, Seconded – ND. All in favour**   * 1. Borroloola School Breakfast Program   **Decision: The Board resolves to support the three-year funding application for the school breakfast program.**  **Moved – MK**  **Seconded – NB**  **All in favour** |
|  | 1. **CBT-led Projects** |
|  | * **Academic Assistance Bursary**   **The Board resolves to support another three years of the Academic Assistance Bursary, increasing the contribution to $1,650 per student.**  **Moved – CC, Seconded – EE. All in favour** |
|  | 1. **Gulf Youth and Community Service** |
|  | **Resolution: The Board resolved for Emily Evans and Nikita Baker to stay on as Directors of the CBT Youth and Community Limited when it transitions to the new board in May 2025.**  **Moved – CC**  **Seconded – EG** |

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|  | **Minutes**  **MRM CBT Board Meeting**  **Day Two – 5 December** |
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| **Venue:** | **MRM Board Room** |
| **Present:**  **Apologies:**  **Presenters:**  **Guest:** | Marlene Karkadoo – Co-chairperson (MK)  Jake Quinlivan – Co-chairperson (JQ)  Emily Evans (EE)  Nikita Baker (NB)  Corrine Coombes (CC)  Elizabeth Gillett (EG)  Noel Dixon (ND)  Sharon Hillen (SH)  Sam Strohmayr (SS)  Tracy Jones (TJ)  Jim Gleeson (JG)  Hayley Seears (HS)  Mike Burgess  Alan Baker (AB)  Samuel Evans (SE)  Leandre Piggott – Louw Group  Fiona Eddleston - Bennetts Architects  Harm Van De Veerdonk - Bennetts Architects  Nick Kamols – Plan C |

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|  | 1. **Welcome and Introductions** |
| Started: 09:05am | * Welcome / Acknowledgment of Country   MK opened meeting   * Attendance acknowledged and apologies noted |
|  | 1. **Borroloola Central Workshop** |
|  | **Project Management**  Leandre provided overview of the project management and status of project to date.  Directors all happy with project management updates  **Uses**  Board discussed potential future uses for vacant tenancies and clarification on some of the existing uses, such as the NTG Hub.  **Concept**  Discussion regarding some of the design elements and the need to ensure accessibility. |
|  | 1. **Applications** |
|  | **Expression of Interest**   * Gudanji Yanyuwa Garrwa Marra Aboriginal Corporation – Establishment   **Resolution: The Board resolves for the POs to work with GYGM to develop a full application for submission to the CBT at the next board meeting**  **Moved – CC, Seconded – EE. All in favour** |
|  | 1. **Other Business** |
|  | **Next board meeting – 5 March 2025 online**  **Toilets at the cemetery**  Directors raised issue of needing toilets at the cemetery  **Renovating the church**  POs to do some investigations into how the CBT can provide some funding to the church for much needed renovations  **Events trailer**  Purchase through GYCS  **Bridge railing**  POs to contact RGRC regarding the rail on the Rocky Creek Bridge that still hasn’t been fixed since the cyclone |