**Annual General Meeting**

29 October 2024

Online

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| **Present**  **Apologies**  **Absent** | | Jake QUINLIVAN  Marlene KARKADOO  Nikita BAKER  Elizabeth GILLETT  Samuel STROHMAYR  Mike BURGESS  Sharon HILLEN  Jim GLEESON  Hayley SEEARS  Samuel EVANS  Corrine COOMBES  Alan BAKER  Tracy JONES  Emily EVANS  Noel DIXON | | (JQ)  (MK)  (NB)  (EG)  (SS)  (MB)  (SH)  (JG)  (HS)  (SE)  (CC)  (AB)  (TJ)  (EE)  (ND) | | | |
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| **#** | **Agenda Item / Action** | | | | | | | |
| **1** | **Welcome and Apologies** | | | | | | | |
| Meeting start: 2:05pm | JQ opening meeting and acknowledged country of the various places people were joining from  **Attendance and Apologies noted** | | | | | | | |
| **2** | **Minutes of previous AGM 2023** | | | | | | | |
|  | * The minutes from MRMCBT AGM meeting held on the 22rd November 2023 were circulated as part of the meeting papers.   **Minutes of meeting were adopted**  **Moved – NB**  **Seconded – SH** | | | | | | | |
| **3** | **Audited Financial Report** | | | | | | | |
|  | 3.1 - Audited 2023/24 Financial Statements  **Management letter to be signed off by CBT back to auditors.**  **The audited 2023/24 Financial Statements were tabled and accepted.**  **Chair to sign off on Management Representation Letter**  **Moved – SH**  **Seconded – SS**  **Special Purposes Report adopted**  **Moved – MK**  **Seconded – EG**  **General Report adopted**  **Moved – MB**  **Seconded – EG**  3.2 Select Auditor for 2024/25  **Keep the same auditors for next financial year**  **Moved – MB**  **Seconded – EG** | | | | | | | |
| **4** | **Annual Review** | | | | | | | |
|  | Draft Annual Review circulated as part of the meeting papers.  **Final Annual Review will be circulated with the minutes for final adoption**  **More detail of operating costs to be included in review.** | | | | | | | |
| **5** | **Annual Priorities** | | | | | | | |
|  | **Priorities for the next 12 months adopted.**   * Borroloola Central * Support for Gulf Youth and Community Service * Investigate purchase of house * Grants program   **Moved – NB**  **Seconded – SS** | | | | | | | |
| **6** | **Other Business** | | | | | | | |
|  | * **House purchase**   **Resolution:** CBT directors instruct Cozens Johansen to create a contract to purchase the  house based on the above terms and commence due diligence  **Moved – MK**  **Seconded – NB**   * **Director Fees**   New Daily Fees adopted for Director Fees based on new NLC rates.  **Moved – MB**  **Seconded – SS**   * **Travel Allowance Policy**   Travel Allowance policy adopted as per presentation.  **Moved – SS**  **Seconded – MB**  Fuel and vehicle allowance policy adopted as per presentation.  **Moved – SS**  **Seconded – MB**   * **Community Director**   **Extend timeframe for nominations for two weeks**  **Moved – EG**  **Seconded – NB**   * **Nomination of chair / co-chair for 2024**   JQ nominated MK. MK accepted nomination.  SS nominated JQ. JQ accepted nomination.  **Marlene Karkadoo nominated as Co-Chair**  **Jake Quinlivan nominated as Co-Chair**  **Moved – NB**  **Seconded – MB** | | | | | | | |
|  | **Meeting closed at 2:49pm**  **Next meeting: TBA** | | | | | | | |