



## Board Meeting AGENDA

Date: Wednesday 8 March 2023 09:30am - 3:30pm (ACST)

Venue: McArthur River Mine, MST Training Room

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| 09:30am | <p><b>1. Welcome and Introductions</b></p> <ol style="list-style-type: none"> <li>1.1. Welcome / Acknowledgment of Country</li> <li>1.2. Members Present - Alan Baker, David Harvey, Noel Dixon, Sam Evans, Corrine Coombes, Elizabeth Buffy Gillett, Emily Evans, Marlene Karkadoo, Jake Quinlivan, Sam Strohmayer, Toni Tapp Coutts, Mike Burgess, Jim Gleeson, Hayley Seears (Project Officers), Andrew Firley (MAWA Coordinator), Tracy Jones (MRM)</li> <li>1.3. Apologies - Nikita Baker</li> <li>1.4. Farewell and thanks to Matt O'Neill, welcome to Sam Strohmayer</li> <li>1.5. Resignation of Stan Allen</li> </ol> <p><b>Presentations</b></p> <ul style="list-style-type: none"> <li>• Hermanus Louw - Louw Group</li> <li>• Tim Maddock - Deloitte</li> <li>• Anya Lorimer - Creative Edge Sprout</li> </ul>  |
| 09:35am | <p><b>2. Minutes and Actions from previous meeting</b></p> <ol style="list-style-type: none"> <li>2.1. POs to work with SA on establishing a celebration / recognition of Stan's contribution to the Board <b>On hold</b></li> <li>2.2. POs to prepare letter for SA reaffirming discussion <b>Complete</b></li> <li>2.3. Remove comment from 8.1.1 of minutes and reissue <b>Complete</b></li> <li>2.4. POs to advise Deloitte of the decision regarding the Term Deposit <b>Complete</b></li> <li>2.5. POs to initiate out of session discussion with the Investment Committee <b>In progress - refer Board Paper</b></li> <li>2.6. POs to update the Three-Year Plan with outcomes of the meeting and recirculate to Directors <b>Complete</b></li> <li>2.7. POs to work with TJ on creating an acknowledgement/gift for people who have contributed to the community <b>In progress</b></li> <li>2.8. POs to investigate changing street names through Place Naming Committee and what CBT can do to support the request <b>Not complete</b></li> <li>2.9. POs to draft letter to the NTG requesting update on the housing in the subdivision <b>Complete - refer PO Report</b></li> <li>2.10. POs to send copy of Youth Strategy to Directors <b>Complete</b></li> <li>2.11. POs to work with TJ on terms of contract <b>Complete</b></li> <li>2.12. POs (Plan C) to consider the resolution made by the Board for provision of services or consider alternative model to meet director aspirations for the youth service establishment and delivery <b>Complete - refer Board Paper</b></li> <li>2.13. POs to seek formal quote from Louw Group for the next scope of works <b>Complete - refer Board Paper</b></li> <li>2.14. POs to seek a formal quote from proposed Client Representative <b>In progress</b></li> <li>2.15. POs to work with RGRC on the acquittal of the Sports Courts project <b>In progress</b></li> <li>2.16. POs to formally rescind MAWA Christmas final payment <b>Complete</b></li> </ol> |

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|         | <p>2.17. POs to prepare letter for Vulcana Circus to rescind project <b>Project to be completed in 2023</b></p> <p>2.18. POs to prepare letter for Cancer Council regarding final milestone <b>Complete</b></p> <p>2.19. POs to provide feedback to JMF and ask to resubmit with more information <b>Complete - refer Applications</b></p> <p>2.20. POs to prepare letters to applicants advising of outcomes of EOIs and applications <b>Complete</b></p> <p>2.21. POs to provide feedback to BARC on sourcing other funding <b>Complete - refer Applications</b></p> <p>2.22. POs to seek clarification on why previous funding has ceased and provide feedback to Artback NT on boards decision <b>Complete</b></p> <p>2.23. POs to continue conversation with AICD on governance training opportunities <b>In progress</b></p> <p>2.24. POs to advise bursary applicants of decision <b>Complete</b></p> <p>2.25. POs to work with TJ on the scope of services for the creative agency <b>Complete - refer Board presentation</b></p> <p><b>Previous Actions</b></p> <ul style="list-style-type: none"> <li>• AF to continue discussions regarding Savannah News / printer location <b>In progress</b></li> <li>• MAWA / POs to work together to determine the appropriate traditional place names for inclusion on the signs <b>In progress</b></li> <li>• POs to implement a complaints process for the CBT <b>Not complete</b></li> <li>• POs to work with local Directors on appropriate name for CBT Development <b>completed</b></li> <li>• MRM to ratify changes to the legal framework <b>In progress</b></li> </ul> |
| 09:45am | <p><b>3. Youth and Community Program</b></p> <p>3.1. Overview of approach to deliver Youth and Community Program</p> <p>3.2. Employment of Youth and Community Coordinator - position description</p> <p>3.3. KPIs for the role</p> <p>3.4. Next Steps</p>   |
| 10:45   | <b>MORNING TEA</b>   |
| 11:00am | <p><b>4. CBT Development</b></p> <p>4.1. Project governance</p> <p>4.2. Client Representative and Superintendent</p> <p>4.3. Legal advice - Cozens Johansen</p> <p>4.4. MRM Contribution</p> <p>4.5. NIAA Funding Agreement</p> <p>4.6. Planning Application</p> <p>4.7. Louw Group presentation - Project Management Services and Delivery (Hermanus Louw)</p> <p>4.8. Resolutions and Next Steps</p>   |
| 12:30pm | <b>LUNCH</b>   |
| 1:00pm  | <p><b>5. Presentation - Finance and Operations</b><br/>Tim Maddock, Deloitte</p> <p>5.1. Quarterly Board Report</p> <p>5.2. Other Matters - Term Deposit</p> <p>5.3. BT Investments Update</p> <p>5.4. Annual investment to BT Future Fund (refer item 8.1)</p>  |
| 1:15pm  | <b>6. Current Grants / Project Management</b>  |

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|        | <p>6.1. <b>Completed Grant Projects</b></p> <p>6.1.1. Mabunji - Early Years Christmas Party</p> <p>6.1.2. MAWA - Christmas 2022</p> <p>6.1.3. MAWA - NAIDOC Events</p> <p>6.1.4. Cancer Council - Closing the Gap in Aboriginal Australia - final milestone rescinded</p> <p>6.1.5. Waralungku Arts - Training and Events</p> <p>6.1.6. Monash Uni - Duwarrawujara Animation - to be launched this year, Easter holidays</p> <p>6.1.7. Katherine Women's Legal Service</p> <p>6.2. <b>Approved Grant Projects</b></p> <p>6.2.1. John Moriarty Foundation - Scholarship - acquitted up to Milestone 6</p> <p>6.2.2. Artback NT Remote Arts and Culture Program 2020-2023 - acquitted up to Milestone 4</p> <p>6.2.3. Mabunji Li-Anthawittiyarra Sea Ranger Unit - Fauna Monitoring on Maria and North Island NT - acquitted up to Milestone 5</p> <p>6.2.4. Borrooloola Football and Sporting Club - Borrooloola AFL 2021 - acquitted to Milestone 3 - <i>Overdue</i></p> <p>6.2.5. Flinders University - Jakarda wuka (Too many stories): narratives of Yanyuwa rock art from Yanyuwa Country - acquitted to Milestone 2 - <i>Overdue</i> - waiting on final edits, book to be released in May during reconciliation week</p> <p>6.2.6. Borrooloola School Breakfast Program 2021-2024 - acquitted to Milestone 3 - <i>Overdue</i></p> <p>6.2.7. RGRC Sports Courts - acquitted to Milestone 1 - <i>Overdue</i> - awaiting update from RGRC</p> <p>6.2.8. RGRC Healthy Pets Healthy Communities 2022-2024 - acquitted to Milestone 2</p> <p>6.2.9. Borrooloola School - Two Way Learning 2022 - acquitted to Milestone 2</p> <p>6.2.10. MAWA - Scrap Metal Clean Up - acquitted to Milestone 1 - on hold</p> <p>6.2.11. Mungoorbada Aboriginal Corporation - Cuts for Clans - acquitted to Milestone 1 - <i>Overdue</i></p> <p>6.2.12. Many Rivers Microfinance - Microenterprise Development Support to Borrooloola and surrounding area - agreement executed</p> <p>6.2.13. MAWA - Back Roads Bush Tracks 2022 - agreement executed</p> <p>6.2.14. MAWA - Broke n Spanners - agreement executed</p> <p>6.2.15. Vulcana Women's Circus - Youth circus and empowerment - program to be restarted</p> <p>6.2.16. Waralungku Arts - Accessibility and Maintenance - agreement executed</p> <p>6.2.17. Jarrdimba Bayamku Aboriginal Corporation - Seven Emu Infrastructure - agreement executed</p> <p>6.2.18. Borrooloola Health Clinic - Women's House Opening - awaiting funding agreement</p> <p>6.3. <b>Commitments / In-principle</b></p> <p>6.3.1. Flinders University - Archaeology on Marra Country - ARC funding confirmed. Project start delayed to January 2024.</p> <p>6.3.2. MAWA/Outbush Photography - awaiting funding agreement</p> |
| 1:30pm | <p>7. <b>Future Grants / Applications</b></p> <p>7.1. <b>Expressions of Interest</b></p> <p>7.1.1. Dragon Claw Charity - Borrooloola 'Medicine Adherence' Video</p> <p>7.1.2. MAWA - NAIDOC 2023</p> <p>7.1.3. Mabunji - Musical Instruments and Equipment (tbc)</p> <p>7.2. <b>Current full applications</b></p> <p>7.2.1. Borrooloola School - Two Way Learning Program 2023-2025</p> <p>7.2.2. Borrooloola School - JIMBLAH</p> <p>7.2.3. MAWA - Community Meeting Space</p> <p>7.2.4. John Moriarty Foundation - After School Program</p> <p>7.2.5. Borrooloola Amateur Race Club - Facilities Upgrades</p>   |

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|        | <p><b>7.3. Awaiting full applications</b></p> <p>7.3.1. Mabunji - Yanyuwa Town Square</p>   |
| 2:30pm | <p><b>Presentation: Creative Edge Sprout - Anya Lorimer</b></p> <p>Creative agency for promotion/awareness campaign for the Trust</p>   |
| 2:45pm | <p><b>8. CBT-led Projects - Plan C updates</b></p> <p>8.1. Investment Strategy - refer Board Paper</p> <p>8.2. Academic Assistance Bursary - update and new application</p> <p>8.3. Borroloola Signage Strategy - no update</p> <p>8.4. Borroloola Showgrounds - no update</p> <p>8.5. Youth Strategy - update provided</p> <p>8.6. CBT Development - update provided</p> |
| 3:15pm | <p><b>9. Other business</b></p> <ul style="list-style-type: none"> <li>• Director Requirements ABRS - Director Identification Number</li> <li>• Director flights</li> <li>• Project Officer delegation</li> <li>• Governance Training</li> <li>• Next Board Meeting - 17 May</li> </ul>   |
|        | <b>AFTERNOON TEA</b>  |
| 3:30pm | Meeting Close   |