



**McARTHUR RIVER MINE
COMMUNITY BENEFITS TRUST**

Minutes (Directors Version) – MRM CBT Board Meeting 22 May 2024

Venue: Borroloola School Trade Centre

Present: Marlene Karkadoo – Co-chairperson (MK)
Jake Quinlivan – Co-chairperson (JQ)
Emily Evans (EE)
Nikita Baker (NB)
Alan Baker (AB)
Mike Burgess (MB)
Sharon Hillen (SH)
Rebecca Gentle (RG)
Jim Gleeson (JG)
Hayley Seears (HS)

Presenters: Tim Maddock (TM) – Deloitte
Steve McAllan (SM) – Youth and Community Coordinator
Suzanne Archbold (SA) – AdvisoryHQ
Patrick Cozens (PC) – Cozens Johansen

Apologies: Samuel Evans (SE)
Corrine Coombes (CC)
Elizabeth Gillett (EG)
Noel Dixon (ND)
Sam Strohmayer (SS)
Tracy Jones (TJ)

#	Agenda Item / Action
1	Welcome and Introductions
Meeting start: 10:25am	<p>1.1. Welcome/Acknowledgment of Country MK Welcome to Country</p> <p>1.2. Members Present Members welcomed and apologies acknowledged.</p> <p>1.3. Director attendance and conflicts of interest Noted.</p> <p>1.4. New nomination for Yanyuwa rep Actions were assigned to clarify the nomination process for Directors and to understand the relationship between CBT and MAWA. Resolution: POs to seek legal advice from Cozens Johansen on a letter to MAWA regarding nomination of Yanyuwa rep Moved – MB Seconded – AB</p> <p>1.5. Conflict of Interest Discussion about the responsibilities of Directors, including that Directors have the responsibility to declare potential conflicts of interest based on personal relationships or employment. The decision to step out from discussions or decisions is left to individual discretion. CBT is committed to transparency by making conflict declarations and decision summaries publicly available on the website, while also providing Directors with detailed minutes. There will be a session at the next CBT meeting about conflict of interest processes.</p> <p>1.6. Complaints/Feedback process CBT to formalise a complaints and feedback process. This includes the handling of formal correspondence. Manual/handbook for Directors Discussion about developing a Director manual/handbook outlining key CBT processes. Including for local Directors about handling community feedback and complaints.</p> <p>1.7. Male Community Director Nomination Discussion about improving voting and nomination processes for CBT. This included offering both online and in-person voting options, and advertising for nominations for a male representative on both CBT's Facebook and through posters. There was also a suggestion to clarify the director nomination process and term lengths. Action: POs to seek clarification from Cozens Johansen on the Indigenous Director and Community Director nomination process</p>
2	Minutes and Actions from previous meeting
	Minutes were accepted. Incomplete actions are to be followed up.

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3	Finance and Operations – Deloitte
	<p>Presentation by Tim Maddock, Deloitte</p> <p>3.1. Quarterly Board Report Board report accepted.</p>
4	Investment Strategy
	<p>4.1. Fund Management update 4.2. Investment sub-committee delegation Terms of Reference to be distributed after this meeting for review and endorsement. Formal endorsement at the August meeting.</p>
5	Youth and Community Program - Steve McAllan
	<p><u>Vehicles</u> Discussion about purchasing a bus and a new fit for purpose vehicle for the program. Resolution: CBT commits to the purchase of vehicles for the Youth and Community Program Moved – NB Seconded – EE</p>
6	Youth and Community – new entity establishment - Patrick Cozens and Suzanne Archbold
	<p>Continue working on entity establishment process.</p> <p><u>House</u> Discussion about buying a house for the CBT. Resolution: In principle support to look at housing availability in Borrooloola to purchase for the purposes of the Youth and Community Program and other CBT business</p>
6	CBT Development
	Closed session.
8	Current Grants / Project Management
	<p>5. Current Grants / Project Management</p> <p>5.1. Completed / Acquitted Grant Projects</p> <p>5.1.1. Archie Roach Foundation - Arrkula Yinbajarra 5.1.2. Borrooloola Amateur Race Club – Rodeo Grounds Upgrades 5.1.3. Vulcana Women’s Circus – Youth Circus and Empowerment</p> <p>5.2. Approved Grant Projects</p> <p>5.2.1. Mabunji Li-Anthawittiyarra Sea Ranger Unit – Fauna Monitoring on Maria and North Island NT - acquitted up to Milestone 7 – one payment remaining 5.2.2. Borrooloola School Breakfast Program 2021-2024 – acquitted to Milestone 6 – one payment remaining. 5.2.3. RGRC Sports Courts – acquitted to Milestone 1 - <i>Overdue</i> - acquittal in progress</p>

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	<p>5.2.4. RGRC Healthy Pets Healthy Communities 2022-2024 – acquitted to Milestone 3</p> <p>5.2.5. Borrooloola School – Two Way Learning Program 2023-2024 – acquitted to Milestone 4</p> <p>5.2.6. Mabunji Li-Anthawittiyarra Sea Ranger Unit – Indigenous Knowledge Trailer – acquitted to Milestone 2</p> <p>5.2.7. Borrooloola School – Community Activities for Adults – acquitted to Milestone 1.</p> <p>5.2.8. GYRACC – Virtual Reality Exhibition Waralungku Arts Centre – acquitted to Milestone 1</p> <p>5.2.9. Waralungku Arts – Supplies and Equipment - acquitted to Milestone 1</p> <p>5.2.10. Flinders University – Archaeology on Marra Country – acquitted to Milestone 1</p> <p>5.2.11. John Moriarty Foundation – 2024 Football Program - acquitted to Milestone 1</p> <p>5.2.12. Artback NT – 2024 Program – agreement executed</p> <p>5.2.13. Waralungku Arts – Markets and Promotional Events 2024 – awaiting funding agreement</p>
9	Future Grants / Applications
	<p>9.1. Expressions of Interest</p> <p>9.1.1. NLC – Aerial Rubber Vine Survey Gulf of Carpentaria Decision: Supported for Full Application</p> <p>9.2. Current full applications</p> <p>9.2.1. Jarrdimba Bayamuku Aboriginal Corporation – Seven Emu Camp infrastructure Decision: Approved in principle, based on:</p> <ul style="list-style-type: none"> • an MOU being established with the school and youth and community program • a site plan / concept plan for the site • milestone schedule to allow for payments being made after delivery of the program <p>Moved – MB Seconded – SH</p> <p>9.2.2. Borrooloola School – Preschool Nutrition Program Decision: Not supported Advise the school that an application for another 3 years of the Breakfast Program will be supported</p> <p>9.2.3. Borrooloola Amateur Race Club – Additional toilets Decision: Approved Moved – NB Seconded – AB</p>
10	CBT-led Projects – Plan C updates
	<p>10. CBT-led Projects – Project Officer updates</p> <p>10.1. Borrooloola Signage Strategy – update</p> <p>10.2. Campaign Edge Sprout – update</p>
11	Other Business

#	Agenda Item / Action
	<ul style="list-style-type: none">• New male Community Director• Conflict of interest clarification• Local Director manual/handbook• Governance Training – Cross Cultural Consultants• Town Camp Roads• Director Requirements ABRS – Director Identification Number• Next Board Meeting – 21 August 2024 Wednesday / Thursday 21/22 for two day meeting including workshop on CBT Development and other Governance items